

Capital Improvements Program Committee  
Regular Meeting

August 23, 2011

Minutes

**Members Present:** Stacie Jo Pope, Joyce Davis, Bob Tougher, Jim Shildneck, Linda Murray, Robert Houseman, David Owen, Pete Chamberlain

Chairperson opened the meeting at 8:02 am.

**Consideration of Minutes**

Correction to the spelling of “proposal” to “proposals” in the 2nd sentence under workshop on CIP.

Correction – page 2 - 3<sup>rd</sup> & 4<sup>th</sup> items – change “WWTP” to “WTP”

Edit/clarification to “WTP- Building Upgrade” : “HVAC, roof and building upgrades at the Water Treatment Plant; upgrades are based on the energy report that addresses existing deficiencies”

Motion by Jim Shildneck and seconded by Linda Murray to approve the minutes of the August 16<sup>th</sup> 2011 meeting as amended. All members voted in favor, motion passed.

**Workshop on CIP Development**

**Wolfeboro Public Library:** 2012 Capital Improvements Proposals presented by Cynthia Scott, Candace Thayer and Linda Matchett

Project for Library Building/ Renovation : \$7.9 million \$700,000 for year 2013 for \$7.2 million for year 2016.

Price increase from last years submittal is due to adding in escalation construction costs out to year 2016 and a more firm number on the project budget estimate.

Feasibility study was completed in 2010.

Architectural design phase of the project is scheduled for 2013.

Trustees stated that the proposed is not what they are going to build. This is the high end number. They are doing some ongoing projections & surveys on how the library is currently being used. The trustees have already been looking at the conceptual plan and are finding areas that they can reduce and tweak to reduce the project. They are looking at another year of planning to find out what is actually needed.

The price of the project is a concern to CIP committee. The Trustees reviewed their goals of fundraising – plan is for a 50/50 partnership. They are setting up a foundation to raise money and are looking at the 2<sup>nd</sup> quarter of 2012 to start major fundraising efforts. They will have a better idea next year at this time as to where their fundraising efforts are at. The goal is not to go to tax payers for any amount over the 50% portion of the total project cost.

**Acquisition of 255 South Main Street:** David Owen presented the project to acquire the property to be used for general town purposes. The plan now is to correct the exit from the Public Safety Building to better accommodate the turning of the large fire trucks onto South Main Street. Also increases the area in connection with the Library and Public Safety Building. The cost of this project is \$160,000 – estimated cost of demolishing the building is included in this.

**Town Hall Renovations:** place holder of \$4 million  
The architects will be presenting a phased plan for this project at the Sept 7<sup>th</sup> BOS meeting.  
Additional information will follow.

**Other Business:**

Next meeting will be on Thursday, September 1<sup>st</sup> – time & place to be determined and emailed to committee.

The meeting adjourned at 9:02 am

Respectfully Submitted,

Stacie Jo Pope